



Role profile for Healthwatch Hounslow Committee Member

The Committee

The Local Healthwatch Hounslow Committee has a key role in ensuring that the voices of patients, service users and carers in Hounslow are heard and represented and contribute to the positive development of health and social care provision in the Borough. The Committee has delegated responsibilities from Public Voice who hold the contract and manage the service.

Key Committee Member Responsibilities

- To work with the Chair and other committee members in setting Healthwatch policy, agreeing worthwhile targets and outcomes, and measuring how well the service is performing in achieving its aims.
- To work with the Healthwatch manager and team and senior colleagues from Public Voice in a collaborative and constructive way.
- To regularly attend board and other meetings and be responsible collectively for board decisions.
- Where appropriate to represent Healthwatch at meetings with the public and service commissioners and providers to ensure that the voices and experiences of patients and service users in Hounslow are taken into account when plans are being made.
- To review and evaluate reports on local health and social care services so we can be sure the work of Healthwatch Hounslow is based on sound evidence
- To ensure that Healthwatch Hounslow complies with its governing documents, and its own strategies and priorities
- Monitoring whether Healthwatch Hounslow meets Healthwatch England Quality Standards or other performance frameworks
- To identify fundraising opportunities as and when they arise.

Additional Roles.

In addition to the above committee members will be encouraged to take on one or more specific roles that enables them to contribute their skills, experience and knowledge. These may include specialisms such as mental health, needs of older people, or carers, or broader themes such as volunteer management, planning particular initiatives etc.

Members are required to:

- comply with the seven principles of public life (The “Nolan Principles”)
- act in the best interests of Healthwatch Hounslow at all times
- observe all Healthwatch Hounslow policies for example Equality and Diversity, Safeguarding, Declarations of Interest.
- follow the Healthwatch Members’ Code of Conduct.